



**MANITOBA WOMEN'S INSTITUTE (MWI)
Board Meeting Agenda**

November 15th, 2023

PRESENT:

Debra Barrett	President
Liz Chongva	Acting President Elect
Denise Joss	WI/FWIC Representative – on leave
Mallory Makinson	Office Administrator
Heather Cummings	MB Government Appointed Member
Michele Gurman	MB Government Appointed Member
Jacqueline Chartrand	Eastern Regional Rep - regrets
Vacant	Southwest Regional Rep
Vacant	Northwest Regional Rep
Thelma Blahey	MB Ag Representative
Gisela Nolting	Winnipeg-Interlake Regional Rep
Ann Mandziuk	Home Ec. Rep

Call to Order 9:05 a.m.

1. Adoption of the Agenda

Motion: Moved by Liz Chongva that the agenda be adopted as amended.

Seconded by Michele Gurman. **CARRIED**

Amendments – correction of titling at top of agenda, addition of items 7.8 & 7.9

2. Approval of Minutes for September 20th, 2023

Motion: Moved by Michele Gurman that the minutes from the Board Meeting held September 20th, 2023 be approved as circulated/amended. Seconded by Liz Chongva. **CARRIED**

3. Acceptance of the Financial Reports

Motion: Moved by Gisela Nolting that the financial reports for October 2023 be accepted as circulated/amended. Seconded by Ann Mandziuk. **CARRIED**

Motion: Moved by Gisela Nolting that the financial reports for 2022-2023 yearend Financial Report be accepted as circulated/amended. Seconded by Liz Chongva.
CARRIED

4. CORRESPONDENCE

5. OA Report

Reviewed and filed

Note: large influx of requests for links from sister organizations

6. UNFINISHED BUSINESS

6.1 Recruitment to Vacant Board Positions

Regional representatives are required for President-elect and North Regional reps.

6.2 You Tube Ad Hoc Committee

i- Videos posted to date

Currently 1 older and 2 current videos are posted. They are from Woodmore and Lorraine Stevenson's Laughing Flowers presentation.

ii-How to access videos

Process to access is: Click on You Tube icon on Facebook page and look for Manitoba Women's Institute

6.3 Website Review Ad Hoc Committee

Blogging not feasible financially.

Action: Mallory to discuss with McKay adding a page counter to track visitors to the MWI website

6.4 MWI Communication with Public/Media

Suggestions to amplify our message through the Association of MB Municipalities (AMM) and Joan Aires with the Agripost

7. NEW BUSINESS

7.1 Review of policies 15 through 22

Policies reviewed and edited as required

Action: Debra and Liz to record edits and revise policy manual

7.2 MWI Maturing Investments Reinvested

Schedule attached

7.3 **FWIC Triennial Conference 2024**

- Registrations will begin on January 1, 2024
- Competition for the conference pin design will close on January 1, 2024
- Due to airline high costs attendance is expected to be low.
- FWIC to distribute conference to all provincial office for distribution and post info on social media

7.4 **FWIC Online Auction** update **Debra**

Online auction was successful despite bids being low. The auction will become an annual event

7.5 **Collection of Data on Donations by MWI Institutes/Members**

Request for personal donations has been withdrawn and FWIC has been notified that Manitoba will not be participating.

7.6 **Funding Request Application process and deadline**

- The application process should be submitted as soon as possible.
- Request Proclamation as soon as possible
- Thelma is willing to assist in preparation questions.
- Provide a signed copy of the letter and agreement from the previous application to the minister and Finance Committee.
- Request a meeting with the Minister of Agriculture.

7.7 **Strategic Plan Review**

Liz and Debra met to review the Strategic Plan a copy will be provided to the Board for review and approval in January 2024.

7.8 **Canva Program for Document Design**

Motion: Moved by Ann Mandziuk to compensate Mallory for half of the Canva program she purchased and has been using for MWI document designs. Seconded by Michelle Gurman. **CARRIED**

7.9 **Provincial Funding Agreement**

The request for funding amount is to be \$37,300.00

8. **COMMITTEE REPORTS**

8.1 **Executive – Debra Barrett**

The Executive Committee did not meet in October, all incoming business matters needing to be discussed were dealt with between Mallory and Debra or referred to the appropriate committee chairperson..

8.2 **AGM 2024 and MWI Women's Day – Gisela & Debra**

- The AGM will be held on Saturday, April 27th, 2024 at the Grosse Isle Hall. Speakers for the Women's Day portion have been approached and the committee is awaiting confirmation of their interest.
- The schedule, speaker costs, and registration fees will be confirmed by January for discussion at the January Board meeting.

8.3 **Marketing & Promotion – Ann Mandziuk**

- Thursday, Nov 16th is a zoom presentation on Hydroponics with Joel Webber.
- Thursday Dec. 7th will be a zoom presentation on Christmas Trivia and cookie recipe exchange
- January presentations hopefully will be a MB Agriculture staff person speaking on Farm Gate Sales.
- February and into the spring the presentations will focus on women entrepreneurs.

8.4 **Bylaw & Policy – Debra Barrett**

The Board continues to review sections of the policy manual at Board meetings and make appropriate changes as required.

8.5 **Resolutions – Debra Barrett**

The Committee will need to determine if Debora Durnin-Richards will agree to chair the Resolutions Committee for 2023-24. A request for resolutions has been advertised along with the deadline to receive Resolutions of November 30th. The advertisements were distributed via the MWI newsletter and an email to all institutes/members has been sent out.

8.6 **Scholarship – Gisela Nolting**

Communication between MWI and Red River Ex Foundation personnel will need to be fine tuned. MWI will need to take the lead to ensure RREx is processing applications in a timely manner.

8.7 **Finance – Debra Barrett**

The Committee met on November 13th to discuss:

- Review of Investment Maturity Date Schedule
- Title of former ACWW Delegate Project Accounts are renamed to reflect the ACWW requirement that no accounts reference ACWW unless ACWW is responsible for the funds contained therein.
- The 2023 yearend financial reports were reviewed and filed. A motion will be made by the MWI board to accept the yearend figures.
- The yearend Financial Reports will be presented to the MWI Board for review and direction to forward the reports to Sensus for preparation of the yearend statement.

- Clarification from the MB Gov't will be requested regarding the MB Ag grant
- The Draft Budget for 2023-2024 was reviewed for presentation to the MWI Board for review and approval

8.8 IPG – Heather Cummings

Heather has been in contact with IPG. She was provided with a schedule of their upcoming events. IPG commented on MWI's continued interest and involvement in the sustainability of the International Peace Gardens.

8.9 FWIC – Debra Barrett

- Copies of all FWIC Board meeting highlights continue to be included in the MWI newsletter to ensure all members receive up to date accurate information.
- The Online Auction was slow to begin with but bidders jumped in later, many bids were below the value description.
- All provinces are expected to submit a report for each monthly Connections newsletter.

8.10 MB Agriculture – Thelma Blahey

SCAP funding is a Federal & Provincial based funding

Thelmas will send the link for the Minister's finance agreement process

Thelma is now the Program Lead for the grant process with the Superintendent

8.11 Agriculture & Rural Development – Gisela Nolting

Provincial Strategy Showcase - Monday, October 16th 2023 - Canola, Spring Wheat, Durum. More information online regarding grain sales and growing strength.

8.12 Nomination – Liz Chongva

No response from members for information on the vacant positions

8.13 Strategic Plan – Debra Barrett

The Board continues to review sections of the plan at Board meetings and make appropriate changes as required.

8.14 Made in Manitoba Project – Michelle Gurman

Quilts are starting to be distributed but the donations are slow coming in

8.15 Restructuring Committee – Debra Barrett

This committee has been on hiatus for the past year. A vote will be prepared for the AGM recommending the renaming of the regions Eastern, Interlake, West, South, North and Winnipeg.

8.16 ACWW – Gisela Nolting

Marie Kenny Canada Area President reported

- The 16 Days of Activism against Gender -Based Violence is November 25-December 10, 2023.
- ACWW has produced a highly informative package of information to which is sharable. In the Pack there is a different poster for each day of the campaign with specific focus points. I encourage you to download the pack, it is very straight forward, and use it to raise awareness.
- Gender-Based Violence is increasing, it is happening in many forms and often goes unreported. Awareness and knowledge sharing is one way to end.
- As Area President, contacted and sent to The Honourable Maric Ien, Minister for Women and Gender Equality and Youth (Government of Canada) the ACWW information package as well as Hon. Natalie Jameson, Minister of Education and Early Years and Minister responsible for the Status of Women here on PEI and will be sending this same information to the Minister responsible this area of leadership in all provinces and territories across Canada this week.

9. In-Camera Session

No discussion

Next Board Meeting Date: January 17th, 2024 at 9:00 a.m.

Adjournment:

Motion to adjourn moved by Liz Chongva. Meeting adjourned by Debra Barrett at 11:05 a.m.