



MANITOBA WOMEN'S INSTITUTE (MWI)

Board Meeting Minutes

September 21, 2022

PRESENT:

Debra Barrett	President
Liz Chongva	Acting President Elect
Denise Joss	WI/FWIC Representative
Angela Pickett	Executive Administrator - regrets
Heather Cummings	MB Government Appointed Member-regrets
Michele Gurman	MB Government Appointed Member
Jacqueline Chartrand	Eastern Regional Rep - regrets
Peggy Bradshaw	Southwest Regional Rep- on leave
Thelma Blahey	MB Ag Representative
Gisela Nolting	Winnipeg-Interlake Regional Rep-regrets
Ann Mandziuk	Acting Home Ec. Rep

Call to Order 9:20 a.m.

1. Adoption of the Agenda

Motion: Moved by Michelle Gurman that the agenda be adopted as amended.
Seconded by Denise Joss. **CARRIED**

Amendments – addition of items 5.2, 7.11 and 7.12.

2. Approval of Minutes for May 18th, 2022

Motion: Moved by Ann Mandziuk that the minutes from the Board Meeting held May 18th, 2022 be approved as circulated. Seconded by Liz Chongva. **CARRIED**

3. Acceptance of the Financial Reports

Motion: Moved by Ann Mandziuk that the financial reports for June, July and August 2022 be accepted as circulated. Seconded by Michelle Gurman. **CARRIED**

5. CORRESPONDENCE

5.1 Communication with CRA regarding Bylaw 2021

Questions were responded to, and no further clarification has been requested.

5.2 Executive Administrator Position

Position changes discussed. Executive will be looking into hiring an office clerk and a Technology person familiar with Hybrid meetings and Social Media, on an as needed basis.

6. UNFINISHED BUSINESS

6.1 Resolution regarding horse shipments to China

There has been no further communication on this issue; however, there is an expectation that a resolution will be forthcoming.

6.2 Queen Elizabeth II Platinum Jubilee Medal nominations

To date there has been no submissions for medals, there is one MWI member who is in her 68th year of service and the MB Agric. Rep will inquire with the Minister if the member qualifies.

7. NEW BUSINESS

7.1 AGM Feedback on Published Results

There have been no further comments or requests for clarification from the members.

7.2 Trademark of MWI materials/logo

Tabled to October pending receipt of further information regarding the process.

Motion: Moved by Jacqueline Chartrand that the Finance Committee obtain copyright trademark certification for MWI materials using the MWI logo and name. Seconded by Ann Mandziuk. **CARRIED**

7.3 Committee Structures for 2022-2023

The Scholarship Committee will be chaired by Rose Keiper for 2022-2023.
Made in Manitoba Committee will be chaired by Debra Barrett for 2022-2023.
Hybrid MWI Women's Day – Denise Joss requested to join the committee.

7.4 EA Summer hours

MWI business was conducted by the executive and there were no issues with limited staffing over the summer. There were fewer social media posts during the summer which may be strengthened for the upcoming summer by having 2 admins posting.

7.5 Destruction of AGM ballots – Debra Barrett

Action: Per the motion the ballots will be destroyed on September 28 as there have

been no further requests from members for information.

Motion: That the AGM 2022 ballots be destroyed in September, pending adequate time for member questions. Moved by Jacqueline Chartrand. Seconded by Ann Mandziuk.
CARRIED

7.6 FWIC Fundraiser – Debra Barrett

FWIC will initiate the online auction September 12th, 2022. MWI gift cards have been provided to FWIC. Auction information will be in the FWIC “Connection” newsletter.

7.7 ACWW new strategic plan financial changes

The “Pennies for Friendship” designation has been eliminated and all funds received by ACWW will be included under the “Rural Women In Action” project budget line.

7.8 ACWW Coordinator Position

Coordinator role of the MWI representative Gisela Nolting with ACWW is outlined in the attached ACWW report and on the ACWW website.

7.9 Year End Reports Process

Membership forms for the Individual and Virtual Institutes members have been updated for 2022-2023. Institute year end forms will include a request for a designated age of members within an age category, for grant writing purposes.

Action: Mail out of forms will be coordinated by the EA and Executive.

7.10 Revamp of WI to appeal to Boomer II and GenX age group

Characteristics of GenX women and how to best accommodate for their volunteering styles was discussed and will be further explored and implemented.

7.11 Nominations to External Organizations by MWI Members

Jacqueline Chartrand nominated Anita Campbell for recognition by the Provincial Council of Women (PCWM) of Manitoba, for her work with the Metis Women of MB.

Motion: Moved by Denise Joss that MWI Branches and Individual members be encouraged to nominate WI members or women who have worked with their local institute for the enhancement of the MWI mission and vision. All persons submitting a nomination must forward a copy of the nomination to the MWI office. Seconded by Liz Chongva. **CARRIED**

7.12 Request to submit a Nomination for an institute to PCWM

Matter dealt with in item 7.11

Action: The Policy and Bylaw Committee will establish a policy for inclusion in the MWI Policy Manual.

8. COMMITTEE REPORTS

8.1 Executive – Debra Barrett

The Committee met September 2nd to plan for reduced EA hours, the hiring of a technological person, for Hybrid meetings and a minimum wage clerk as required.

8.2 MWI Women’s Day – Ann Mandziuk

A Committee has been formed for a hybrid (in person and virtual) MWI Women’s Day.

Committee is currently looking a venue close to Winnipeg with WIFI access and technology equipment on site.

Springfield reaffirmed their interest in hosting the Hybrid AGM in Dugald or Oakbank.

Denise Joss requested to join the Committee.

8.3 AGM 2023 – Debra Barrett

Require a technology person to facilitate a Hybrid AGM, including online voting.

Angela will not be able to sit on the committee due to her work schedule.

Focus will be a Women in Leadership series starting in October and finishing in January.

First committee meeting will take place in October to establish a plan.

Committee for 2022-2023 will be Debra Barrett (Chair), Liz Chongva, Jacqueline Chartrand, Diane Burelle, Denise Joss.

8.4 Marketing & Promotion – Ann Mandziuk

Committee members to contact institutes to provide the names of volunteer/members they would like to recognize and/or articles for “Around the Province” write ups in the newsletter

Ann and Debra will be attending Brandon University’s Volunteer Forum -purpose is to enhance visibility of MWI and obtain student members/volunteers.

Committee is seeking a speaker to assist MWI in better understanding the issues for the LGBTQQIP2SAA (lesbian, gay, bisexual, transgender, queer, questioning, intersex, pansexual, two-spirited, and ally) population and their volunteering perspectives.

October 1st is the deadline for the Oct/Nov newsletter.

8.5 Bylaw & Policy – Debra Barrett

The Committee has finalized the draft policy manual for Board use. The Policy Manual will be update as required.

8.6 Resolutions – Debra Barrett

The letters were forwarded to the appropriate Ministers, MP James Bezan, & CRTC
All resolutions were provided to Minister Johnson, MB Agriculture.

8.7 Scholarship – Gisela Nolting

Report attached and filed

8.8 Finance – Debra Barrett

Profit and Loss statements for June, July and August attached to the agenda and reviewed and filed.

8.9 IPG – Heather Cummings

No report.

8.10 FWIC – Denise Joss

Report reviewed and filed.

FWIC has requested two articles from each province be submitted for each monthly newsletter. This issue was discussed with FWIC, and they were informed articles would be provided as available from Manitoba, but no commitment to two articles per month was provided.

FWIC Leadership Modules are available for provinces to use for board and/or member training.

8.11 MB Agriculture – Thelma Blahey

MB Agric. Ministerial assistant Dorrie will be retiring in early November after 43 years in service to the Province of Manitoba.

Action: Debra will forward a card recognizing Dorrie's commitment to MWI over her vast years as the MB Agricultural Assistant.

Action: Thelma to provide the correct spelling and designation for the card to Debra.

Sept 26th to 30th is Farm, Food and Awareness Week. MWI is invited to post pictures on twitter their farm and/or garden produce

Minister Johnson is to Proclaim National Veggie Day

MB Agric. Is reviewing the roles and responsibilities of team specialists.

MB Agric. Rep to the MWI Board will be celebrating her 28th year with MB Agric, very soon.

8.12 Agriculture & Rural Development – Gisela Nolting

No report.

8.13 Nomination – Liz Chongva

The President Elect position was advertised in the August/September newsletter, to date there are no applicants/nominations.

Motion: Moved by Michelle Gurman to appoint Liz Chongva to the position of President Elect for 2022-2023. Seconded by Denise Joss. **CARRIED**

8.14 Strategic Plan – Debra Barrett

The Strategic Plan will serve to direct the board's work as the new board begins their work in our new fiscal year. Monthly review of the plan will be implemented to ensure compliance and restructuring, as required.

Action: Debra to send the Strategic Plan to Denise Joss and Thelma Blahey.

8.15 Made in Manitoba Project – Debra Barrett

Debra has agreed to chair the Committee for 2022-2023.

A project has yet to be approved by the Committee but may focus on a Food and Feminine Hygiene products Drive for Food Banks in the MWI regions or Manitoba Harvest. Manitoba Harvest feeds 83,000 people due to COVID job losses and inflation. Approximately 33% are children.

8.16 Restructuring Committee – Debra Barrett

Fork River is disbanding. The NW Region will remain to accommodate for Individual or Virtual members.

8.17 Executive Administrator

Specifics discussed and a breakdown of EA duties for 2022-2023 filed.

8.18 ACWW – Gisela Nolting

Report reviewed and filed.

9. Board meeting schedule 2022-23: board meetings will remain the 3rd Wednesday of the month at 9:00 a.m.

10. In-Camera Session

None

Next Board Meeting Date: November 16th, 2022 at 9:00 a.m.

Adjournment : Motion to Adjourn: Moved by Denise Joss.
Meeting adjourned by Debra Barrett at 10:55 a.m.