



MANITOBA WOMEN'S INSTITUTE (MWI) Minutes

Board Meeting
Via ZOOM

May 18th, 2022

PRESENT:

Debra Barrett	President
Liz Chongva	Acting President Elect
Denise Joss	WI/FWIC Representative- Regrets
Angela Pickett	Executive Administrator
Heather Cummings	MB Government Appointed Member
Michele Gurman	MB Government Appointed Member
Jacqueline Chartrand	Eastern Regional Rep
Peggy Bradshaw	Southwest Regional Rep- Regrets
Thelma Blahey	MB Ag Representative
Gisela Nolting	Winnipeg-Interlake Regional Rep
Ann Mandziuk	Acting Home Ec. Rep

Call to Order 9:40 a.m.

1. Adoption of the Agenda – 9:40 a.m.

Motion: Moved by Liz Chongva that the agenda be adopted as amended.
Seconded by Ann Mandziuk. **CARRIED**

Amendments – numbering of agenda items
item 3 Installation of full board
Item 7.8 ACWW Coordinator Nomination

2. Approval of Minutes for March 16th, 2022

Motion: Moved by Liz Chongva that the minutes from the Board Meeting held March 16th, 2022 be approved as circulated. Seconded by Michelle Gurman. **CARRIED**

3. Installation of the Board- Thelma Blahey installed the new board for 2022-23

4. Acceptance of Month end Financial Report for April 2022.

Motion: Moved by Gisela Nolting that the financial report for April 2022 be accepted as circulated. Seconded by Ann Mandziuk. **CARRIED**

5. CORRESPONDENCE

5.1: A letter will be sent to CRA after the board meeting to advise of the new board, and a copy of the Bylaw 2021 will also be sent at that time.

Action: EA to send letter/Bylaw 2021 to the CRA. Completed

5.2: A member has contacted MWI regarding horse shipments to China. She is wanting to know what/if MWI can do about this issue.

Action: Debra Barrett to contact the member regarding writing a resolution.

5.3: Thelma Blahey shared information regarding the Queen Elizabeth II Platinum Jubilee Medal nominations.

Action: Ann Mandziuk will place an article in the newsletter about the nominations in hopes that some of our long-term members may participate.

6. UNFINISHED BUSINESS

6.1: Accessibility Training- training has been completed.

Action: EA to provide the training link to new board members. Completed.

7. NEW BUSINESS

7.1: AGM results were shared with the board. The vote results and the questions/answers will be published in the next newsletter.

7.2: Trademark of MWI materials/logo

A motion was brought forth from the finance committee regarding purchasing a trademark for MWI materials using the logo/name. Trademarks are applicable for 15-year terms and average about \$350.00 to initiate.

Motion: Moved by Jacqueline Chartrand that the Finance Committee obtain copyright trademark certification for MWI materials using the MWI logo and name. Seconded by Ann Mandziuk. **CARRIED**

7.3: 2022-2023 Committee structures- changes in the committees for the year were discussed with several additions/deletions. A new committee structure will be posted on the webpage and in the newsletter once committees are formed.

Action: Chairs to contact new members and advise of any changes.

7.4: EA Summer hours- The MWI office will be closed for the summer. The EA will be out of the office from July 4th to August 31st, reopening on September 1st, 2022. During the summer, the EA will still check the mail, phone messages and emails weekly. The finances will also be completed.

7.5 Motion needed to destroy the ballots in September

Motion: That the AGM 2022 ballots be destroyed in September, pending adequate time for member questions. Moved by Jacqueline Chartrand. Seconded by Ann Mandziuk.

CARRIED

7.6 FWIC fundraiser

FWIC will be holding an online auction as a fundraiser; provinces are requested to provide 3 gifts of a value no less than \$20.00. Recommendation by the Finance Committee to provide 3 gift cards in the amount of \$25.00.

Motion: That MWI to provide FWIC with 3 gifts cards, each in the amount of \$25.00, towards their online auction fundraiser. Moved by Gisela Nolting Seconded by Liz Chongva. **CARRIED**

7.7 ACWW new strategic plan financial changes

Pennies for Friendship have been discontinued and another format to collect monies is being established. ACWW will have sole determination on which future projects will be funded. Copies of the ACWW strategic plan are available for review.

7.8 ACWW Coordinator Nomination for MWI needed. Gisela Nolting has agreed to be the liaison.

Action: Debra to forward the nomination form to ACWW and copy Area Canada Rep.

8. COMMITTEE REPORTS

8.1 Executive- The Committee did not meet in April as the planning and preparation for the AGM required the full board's involvement.

8.2 AGM 2022 & MWI Women's Education Day- The Marketing & Promotions Committee is preparing a series of virtual presentations. The tentative topic is "Women of

Influence.” The series would start in the fall.

8.3 Marketing & Promotion

- We will be continuing with Zoom Presentations and hope to advertise in the newsletter so that means we need to be planned 3+ months in advance.
- We planned a Women in Leadership series for October, November and January. We are working to confirm speakers.
- The committee will be making and distributing bookmarks for members to use and a couple of extras to pass on to non-MWI members. They can be printed in house and will be distributed with other information that is being mailed to members during the year.

8.4 Bylaw & Policy – The Committee focus shall be on finalizing a policy manual for Board use. As the Board expands their involvement with sister organizations and meeting the ever-changing expectations for not-for-profit organizations regulations, the committee expects the updating of policies will be ongoing

8.5 Resolutions- The letters are being prepared by the EA and will be sent to Debra Barrett for approval once complete. Once approved they will be sent to the various Ministers as applicable.

8.6 Scholarship- The RREx contacted the committee. There is a new RREx contact for scholarships. Several applications have been received and are being reviewed by the committee

8.7 Finance

- Finance Committee Structure 2021-2022 trying recruit a non-board member
- April Financial reports were reviewed and discussed
- AGM ballot financial questions were reviewed
- TOR was provided to the board
- FWIC fundraiser gift card discussed- will be brought to board meeting.
- ACWW new strategic plan financial changes- Pennies for Friendship have been discontinued and another format to collect monies is being established. ACWW will have sole determination on which future projects will be funded.

8.8 IPG- Janice Harrison reports that the grand reopening of the Peace Gardens in July and plans on going to track down the MWI cactus!

8.9 FWIC

The FWIC Board meeting was held on May 9, 2022. The Board discussed:

- Success of the training modules thus far. The next module on Goal Setting will be held May 25th.
- Tree planting of two native Manitoba plum trees at the International Peace Gardens
- Tree planting at the Adelaide Homestead Museum
- Holding of the Cambridge Tour de Grand at the homestead grounds, museum will benefit from sales of FWIC mementos.
- RCMP invited FWIC board members to participate in a forum on the use of body cams by RCMP
- The Book Club's first gathering was pleasant and enjoyed by all who participated.
- The website continues to be organized, updated and user friendly
- FWIC has been approved for a summer student
- Insurance for the Adelaide Hoodless Museum which hold the FWIC office is \$8165.88. This policy does not include Director liability insurance.
- FWIC is planning a Food Waste program for provincial branches to implement
- FWIC will be launching an online auction at their July 12th AGM
- FWIC AGM will be a hybrid event allowing for in person and zoom participation
- Board meetings may be held live on Facebook soon
- Adelaide Hoodless Homestead Museum had 778 people attend, 26 volunteers assisted, profits were small.
- ACWW's new logo and strategic plan were presented and reviewed
- FWIC president and president elect will be participating in the UN Human Rights forum
- Financial viability of FWIC and the Adelaide Hoodless Museum continues to be an issue and the executive are applying for grants to sustain the museum.

8.10 MB Agriculture – Thelma Blahey

- There have once again been some staffing changes within MB Agriculture.
- I have a new acting manager as of May 16th and she is Heather Carriere.
- I have an acting director Maurice Bouvier who is also our ADM. They hope to have the director position filled by mid-July.
- Our Agriculture Minister has been busy with the drought program, flooding issues and labor issues around the agriculture industry.
- The funding request for this year's grant payment has gone forward and should be in place soon.
- I am looking forward to working with the board as we go through the process of updating the strategic plan.
- I am looking forward to the next board meeting where we can talk about a communication plan for the organization. COVID has changed a lot of things, but it is time to review and see what needs to remain virtual and what we can do safely face to face.

8.11 Agriculture & Rural Development

- On May 11th, some farmers northwest of Winnipeg were applying fertilizer. The fall seeded crops look good in that area so far.
- Update on wild boar issue in Manitoba.

8.12 Nomination- President Elect position will be advertised in the upcoming newsletter, if there are no applicants, the position may be appointed.

8.13 Strategic Plan – The Strategic Plan is complete, and the Committee is inactive at this point. The Strategic Plan will serve to direct the board's work as the new board begins their work.

8.14 Made in Manitoba Project – The Committee sent out a letter to all MWI members regarding support of the Ukrainian immigrants/refugees. Many institutes have gathered household goods for donation.

8.15 Restructuring Committee – The Committee prepared a ballot question for the AGM 2022 mail in vote regarding renaming Southwest A. The members voted to change the name of “Southwest A” to “Southwest.” There was one comment, from a member, suggesting the name be changed to “Western” unfortunately that would create a problem for Fork River which decided not to join the Southwest region.

8.16 Executive Administrator- update and yearly timeline provided to the board

9. Board meeting schedule 2022-23: board meetings will remain the 3rd Wednesday of the month at 9:30 a.m.

10. In-Camera Session- no in-camera session occurred

Next Board Meeting Date: September 21st, 2022 at 9:30 a.m.

Adjournment : Motion to Adjourn: Moved by Ann Mandziuk
Meeting adjourned by Debra Barrett at 11:34 a.m.