



MANITOBA WOMEN'S INSTITUTE (MWI) Minutes

Board Meeting
Via ZOOM

September 15th, 2021

PRESENT:

Debra Barrett	President
Liz Chongva	President Elect
Denise Joss	WI/FWIC Representative
Angela Pickett	Executive Administrator
Heather Cummings	MB Government Appointed Member
Janice Harrison	Eastern Regional Rep
Peggy Bradshaw	Southwest Regional Rep
Thelma Blahey	MB Ag Representative
Gisela Nolting	Winnipeg-Interlake Regional Rep
Ann Mandziuk	Advisor

1. Adoption of the Agenda – 7:04 PM

Motion: Moved by Liz Chongva that the agenda be adopted as amended.
Seconded by Janice Harrison. **CARRIED**

2. Approval of Minutes , June 16th, 2021

Motion: Moved by Peggy Bradshaw that the minutes from the Board Meeting held June 16th, 2021 be approved as circulated. Seconded by Heather Cummings **CARRIED**

3. Acceptance of Month end Financial Report for August 2021.

Motion: Moved by Gisela Nolting that the financial report for April 2021 be accepted as amended. Seconded by Janice Harrison. **CARRIED**

4. Highlights of Board meeting- highlights have been discontinued.

5. CORRESPONDENCE

5.1: Phone call from a local WI regarding MWI board status on vaccinations, inquiry to whether an institute can host meetings only for those vaccinated. Public Health orders will be followed.

Action: Debra Barrett will remain in contact with the WI and follow up on this issue.

5.2: Laura Lazo, Chair of the Manitoba Women in Agriculture and Food (MWAFF) contacted MWI regarding possible collaboration between MWI and their organization. EA has contacted the Chair for further information. Update: No response at this time.

5.3: Website Inquiry from MB Women in Trades Conference asking if MWI like to be a presenter on a panel at the MB Women in Trades Conference on March 16, 2022 at Victoria Inn. EA has contacted the group for more information. Update: EA has been in contact with Carol.

Action: EA to provide the contact information to Debra Barrett.

Action: Debra Barrett to contact the organization to determine feasibility of coordinating focuses.

5.4: MWI was contacted by FedEx Cares, as we were nominated for a grant. FedEx provides funds to non-profit organizations that are referred by their employees, employee Sharon M. recommended MWI. The application forms have been completed and MWI will be informed in approximately a month if we have been chosen to receive funding.

6. UNFINISHED BUSINESS

6.1: CEBA – repayment plan

Repayment of \$40,000.00 required by December 2022. Two options recommended by the Finance Committee: repayment of 1/3 in October 2021, January 2022 and March 2022; or repayment in full by October 31, 2022, upon receipt of the MARD funds.

Motion: Moved by Denise Joss that if the MARD grant is not received by the end of October 1/3 will be paid back. If the grant is received by October 31st, the CEBA will be paid back in full. Seconded by Ann Mandziuk. **CARRIED.**

6.2: MWI FUNDING: A date for receipt of the funds has not been determined to date. Correspondence received from Cathey Day informing MWI that Thelma Blahey will resume responsibility for coordination of the MARD funding with MWI. Our agreement will extend from one year to three.

6.3: Terms of Reference (TORs) for all committees are due at the end of September.

Action: Committee chairs are to forward committee TORs to the EA by the end of September.

7. NEW BUSINESS

7.1 Communication referencing MWI or the Board – Board reminder that when discussing or submitting information to newsletters etc., Board members must differentiate between their

personal opinion and their authorization to speak on behalf of the board.

7.2 Suggested renaming of MWI boundaries to South, West, North, East, Winnipeg, and Interlake.

Decision: Tabled to after the AGM pending discussion with MWI members.

7.3 Coordination of Resolutions with MAHE

Motion: Moved by Heather Cummings that MWI create a reciprocal agreement with the Manitoba Association of Home Economists (MAHE) to support resolutions when deemed appropriate. Seconded by Liz Chongva. **CARRIED**

7.4 Redistribution of Resolutions to new Ministers - with the change in ministerial portfolios, no response has yet been received.

Action: Resolutions will be re-sent to the new Ministers by Debra Barrett.

8. COMMITTEE REPORTS

8.1 Executive- written report distributed. Summer duties were discussed and an update on financial, funding, and social media were presented.

8.2 AGM 2021 & MWI Women's Day

Motion: Moved by Gisela Nolting that due to the uncertainty with COVID MWI put the Manitoba Women's Day on hold, have Zoom sessions instead, evaluate the situation in June 2022, and give the committee a leave of absence. Seconded by Denise Joss. **CARRIED**

8.3 Marketing & Promotion- A list of questions has been compiled by the Marketing & Promotion committee and will be sent to the board for review by September 18th. The Marketing committee will be offering Zoom help to those groups in need.

Action: Area reps to contact local branches to discuss the survey questions and gauge what communication platforms branches have been using and what barriers may exist in virtual meetings.

8.4 Bylaw & Policy- written report distributed

8.5 Resolutions- The Committee has recruited a new member. Resolution documents to be sent out with the year-end reports.

Action: Heather Cummings will supply a write-up for the newsletter.

8.6 Scholarship- no report as the committee is not meeting at present.

8.7 Finance- written report distributed. Reviewed MWI summer Finance reports, discussed the CEBA payback, Fed Ex Grant, and MAHE grant.

Decision: Table AGM discussion to the November Finance meeting.

8.8 IPG- the cactus has been received; the bill has not yet been sent to the office.

8.9 FWIC- Denise Joss attended the FWIC meeting, discussion regarding resolutions with other provinces and training opportunities.

8.10 MB Agriculture and Resource Development- Thelma Blahey has returned from leave and will provide a write up for the upcoming newsletter.

8.11 Agriculture & Rural Development – no report as the committee is not meeting at present.

8.12 Nomination – no report as the committee is not meeting at present.

8.13 Strategic Plan – written report distributed. TOR's will need to be provided to proceed.

8.14 Made in Manitoba Project- An upcoming meeting with the committee via Zoom and projects will be discussed.

9. In-Camera Session

No motion or action forthcoming

Next Meeting Date: November 17th, 2021 at 7:00 p.m. via Zoom

Adjournment : Motion to Adjourn: Moved by Denise Joss

Meeting adjourned by Debra Barrett at 8:54 p.m.