



MANITOBA WOMEN'S INSTITUTE (MWI) Minutes

Board Meeting
Via ZOOM

March 17th, 2021

PRESENT:

Debra Barrett	President
Liz Chongva	President Elect
Denise Joss	WI/FWIC Representative- Regrets
Angela Pickett	Executive Administrator
Heather Cummings	MB Government Appointed Member
Janice Harrison	Eastern Regional Rep
Peggy Bradshaw	Southwest Regional Rep
Thelma Blahey	MB Ag Representative- Reassigned
Gisela Nolting	Winnipeg-Interlake Regional Rep
Ann Mandziuk	Past President

1. Adoption of the Agenda – 1:33 PM

Motion: Moved by Liz Chongva, that the agenda be adopted as circulated.
Seconded by Janice Harrison. **CARRIED**

2. Approval of Minutes, February 10th, 2021

Motion: Moved by Ann Mandziuk, that the minutes from the Board Meeting held February 10th, 2021 be approved as circulated. Seconded by Peggy Bradshaw. **CARRIED**

3. Acceptance of Month end Financial Report for February 2021.

Motion: Moved by Gisela Nolting, that the financial report for February 2021 be accepted as circulated. Seconded by Ann Mandziuk. **CARRIED**

4. Highlights of this meeting will be done by: Peggy Bradshaw

5. CORRESPONDENCE-

5.1 Letter received from ACWW regarding donations (see attached email) FYI, decision made to send in balance of account after September board meeting.

5.2 Member Joan Todd sent a letter regarding Horses Inhumanely Exported from Winnipeg to Japan for Slaughter. She sent it to the legislature and the mayor of Winnipeg- FYI, board members reviewed the letter.

5.3 The Nellie McClung foundation contacted the office regarding a small write up about MWI for publication. The current write-up with information sent by the nominator will be used

5.4 Invoice received from Ag Hall of Fame for yearly membership of \$250.00. Decision was made due to current funding restraints; the membership will not be renewed for 2021.

5.5 Thank you received from Brandon Bear Clan for member donations, cheques have been cashed.

5.6 Membership form received from the PCWM in the amount of \$50.00

Motion: Moved by Ann Mandziuk, that MWI renew our membership with PCWM in the amount of \$50.00. Seconded by Liz Chongva. Carried.

Action: EA to send payment.

5.7 Renewal for Director's liability insurance due April 1st, 2021

Motion: Moved by Ann Mandziuk, that the Director's Liability Insurance with the Cooperators be renewed, in the amount of \$936.25. Seconded by Heather Cummings. Carried.

Action: EA to pay the bill.

6. UNFINISHED BUSINESS

6.1 Annual Report and supporting documents- The annual report and supporting documents will be sent to the printer and packages will be mailed March 22nd, 2021.

6.2: Update on bylaw sent to lawyer. Debra Barrett advised the draft is ready for the AGM packages. The legal firm will send the invoice to the office.

7. NEW BUSINESS

7.1 Manitoba Women's Institute Women's Day- note the new name for MRWD. The next meeting will be held March 19th, 2021.

7.2 Zoom presentation speakers' remuneration- decision was made to pay no more than \$100.00 per speaker for free events, the CERB may be used.

7.3 Past President duration of role- an extension for a 2-Year term will be changed in the Policy manual and be made by appointment.

7.4 Election for FWIC representative on AGM ballot

The current FWIC representative was appointed to the FWIC board by MWI when the elected representative resigned. This position will be up for election on the MWI AGM 2021 ballot and voted on the membership.

7.5 FWIC President-elect nominations- FYI- Lynn McLean has put her name forward.

7.6 Policy for Compassionate Recognition (cards/gifts) for Individual and Institute Members- board members will contribute to this fund, should they desire, on a case-by-case basis as required.

Action: Executive Committee to develop a policy for approval by the Board at the \May 2021 Board meeting.

7.7 Advertising in the MWI Newsletter- board was in agreeance that we should allow, with certain terms. It will be addressed at the next marketing meeting.

Action: Marketing & Promotion Committee to develop a policy and procedures for approval by the Board at the May 2021 Board meeting.

8. COMMITTEE REPORTS

8.1 Executive – Debra Barrett - no meeting due to special Board meeting in February

8.2 AGM 2021 & MWI Women’s Day – Potential date of May 1st, 2021

8.3 Marketing & Promotion – Ann Mandziuk

The committee has discussed new Zoom ideas. The committee will attend Zoom training.

8.4 Bylaw & Policy – Debra Barrett - See new business

8.5 Resolutions – Janice Harrison - nothing new to report

8.6 Scholarship – Peggy Bradshaw

Action: EA will send an email to all members.

Action: Peggy to contact Judy Worthington at RREX

8.7 Finance – Debra Barrett

Currently, 227 Memberships have been received for 2020-2021

There have been limited quotes for 2021-2022 accounting services

CEBA 2- the application requires the permission of Westoba and will be submitted shortly

Safe at Home Grant is unavailable for new submissions as only submissions which were received for the first Grant deadline were being accepted for the second version of the Grant.

Sensus year end balances for 2019 and start of year balances for 2020

There are some incontinences in the 2018/2019 balances of \$1 to \$4. These incontinences

have been addressed with Sensus and will not reoccur in the future.

8.8 IPG – Janice Harrison - no report

8.9 FWIC – Debra Barrett for Denise Joss

The financial relationship between FWIC and Adelaide was discussed, and the responses forwarded to the board

8.10 MB Agriculture and Resource Development – Thelma Blahey- no report

8.11 Agriculture & Rural Development – Heather Cummings

Heather attended a virtual three-day conference on “Sustainable Agriculture” and a three-day conference on the “Manitoba Protein Summit”.

8.12 Nomination – Denise Joss - no report

8.13 Strategic Plan – Debra Barrett - no further feedback received; plan finalized.

Action: Strategic Plan to be tabled to the May Board meeting for approval.

8.14 Made in Manitoba Project – Peggy Bradshaw reports the project was very successful

9. In-Camera Session: no motions occurred following a brief in-camera session

Next Meeting Date: May 19th, 2021

Adjournment : Motion to Adjourn: Moved by Ann Mandziuk

Meeting adjourned by Debra Barrett at 3:10 p.m.

Rotation for writing board meeting hi-lights

Sept 2020 – Liz Chongva

November 2020 – Heather Cummings

January 2021 – Janice Harrison

February 2021 – Denise Joss

March 2021 – Peggy Bradshaw

April 2021 – Ann Mandziuk