

May 1, 2017



**MANITOBA WOMEN'S INSTITUTE (MWI)  
Board Meeting – FINAL MINUTES  
May 1, 2017  
Teleconference**

**PRESENT:**

Ann Mandziuk	President
Denise Joss	President-Elect
Rose Bodz	Eastern Regional Rep
Audrey Clark	SW "B" Regional Rep
Arenda Van Der Deen	SW "A" Regional Rep
Pat Orsak	MB Ag Representative
Valerie Watt	Winnipeg/Interlake Regional Rep
Heather Klassen	Director-at-Large
Maren Mueller	Director at Large
Debbie Melosky	Government Appointed Representative
Liz Chongva	FWIC Executive Officer MB
Julie Hockley	Executive Administrator

**ABSENT:**

Donna Young, Past President  
Peggy Bradshaw, Northwest Region Rep  
Rose Bodz, Eastern Regional Rep

May 1, 2017: Called to order at 9:00AM by Ann Mandziuk, President

**ADOPTION OF AGENDA**

**MOTION:** That the agenda be adopted as presented with the following additions: Debbie Melosky/Liz Chongva; seconded and CARRIED:

TO BE PLACED UNDER AGM PLANNING 2017:

1. Decision on awarding a certificate to the region that has achieved the highest number of new members..

May 1, 2017

2. Regional Presidents to report highlights in brief statement at AGM. This will replace the lengthy report that was previously included in the Annual Report.

## **APPROVAL OF MINUTES**

**MOTION:** That the minutes from the Board Meeting held April 13, 2017 be approved; Valerie Watt/Debbie Melosdy; seconded and CARRIED.

## **CORRESPONDENCE:**

NO CORRESPONDENCE

## **COMMITTEE REPORTS**

### **1. Finance (verbal report)**

Julie Hockley provided a verbal report. The final draft of the Oct 31, 2016 financial audit has been completed by SENSUS Accounting.

**Action:** Julie Hockley to email and electronic version to the Board and also provide copies for the AGM packages.

### **2. Planned Program (verbal report) – Debbie Melosky**

- Organizations for display tables at both locations have been decided upon and confirmed for MRWD.
- An article regarding MRWD will appear in each newsletter as we approach the October 2017 dates.
- A meeting with the Provincial Council of Women is scheduled for May 5, 2017; will ask for assistance in putting one or two resolutions together at that time.
- Additional sponsorship funds of \$200 from Enns Brothers and \$100 from Southwest “B” have been received at the provincial office.

### **3. FWIC 2018 Triennial Convention (verbal report) – Debbie Melosky**

- Registration committee finalized a logo for the bags and registration package.
- Lynn Hopley is working on a pin design.
- Will meet with Linda Hoy on May 5, 2017 to discuss.

**4. AGM Planning Committee – 2017 (verbal report) - Peggy Bradshaw** of planning committee absent from meeting; Julie Hockley provided verbal report and Board discussion occurred as follows:

- Too late to plan on awarding a certificate to the region that has achieved the highest number of new members. This will be considered for 2018 AGM. In the President’s

May 1, 2017

- speech, Ann Mandziuk will highlight that the largest number of new members occurred during the MRWD events.
- Regional Presidents to report highlights in brief statement at AGM to replace a full report that was previously included in the Annual Report.
  - Budget for the AGM has been provided by Joan Clement to Ann Mandziuk; Ann will forward the budget to Julie Hockley.
  - An additional Celebration of Life has been submitted; the name and notes will be included and read at the AGM; the parchment insert for the Celebration of Life book will be ordered and inserted following the AGM.
  - **Action: Julie Hockley to send an email to the Regional President's requesting that they prepare a brief, 1-2 minute speech highlighting one or two items that occurred in the 2015-2016 year.**

**MOTION:** To receive all reports. Liz Chongva/Debbie Melosky, seconded and CARRIED.

### **UNFINISHED BUSINESS**

#### **Tabled Items**

No items.

#### **Action Items**

1. A meeting to be arranged between Ms. Grahn of the Bruce D. Campbell Food and Farm Discovery Centre and the President of MWI for further discussion.

**Ann Mandziuk sent an email to Ms. Grahn but no response received thus far.**

### **OLD BUSINESS – 1:40pm – 2:00pm**

**1. Update on progress of playground structure at the International Peace Gardens (IPG) and how the \$5000.00 provided by MWI will be utilized. Audrey Clarke and Arenda Van Der Deen have plans to meet with Gary Enns in February/March 2017 and will report following a meeting.**

Audrey Clark reported that she attended the IPG AGM and also spoke with Gary Enns regarding a potential grant opportunity through Co-op Spaces Planning Organization that was ultimately declined. Gary reports that there is a new project underway called the “Winnie the Pooh” project that will create walking paths through the various picnic areas including MWI’s spot. Gary discussed that there was a potential plan to plant more trees in the MWI area.

**Action: Audrey Clark and Arenda Van Der Deen to meet with Gary Enns to discuss this project further and potential ideas for how to use the \$5000.00, currently designated by MWI for a play structure, in a different way.**

May 1, 2017

**2. Email between Ann Mandziuk and Stephen Moses regarding the possibility of a board representative being appointed from the Human Ecology Department.**

**3. Scheduled meeting of the marketing committee will be held to review the items of \$5000 for the cost of creating an Introductory Video and two Testimonial videos. Recommendations will be presented at the pre-convention meeting.**

**Action:** Meeting is scheduled for May 10, 2017.

**4. Liz Chongva provided quotes for two facilities in Portage. An email with the details was circulated following the April 13, 2017 meeting. An announcement will occur at the AGM confirming plans for 2018.**

Discussion occurred regarding the pending 2018 AGM for MWI; date, location and venue require further investigation and discussion.

## **NEW BUSINESS**

**1. Ann Mandziuk to report on Katrina Dalrymple – recent graphic design graduate to develop an updated brochure for WI.**

**ACTION:** Ann Mandziuk to provide Katrina with suggested wording for the brochure, old brochure and new WI card. Deadline of June 2017 will be requested. Board to review draft at June or September meeting.

**2. Valerie Watt to report on progress regarding updating the annual reports required by the Secretaries and/or Presidents of locals.**

**ACTION:** Valerie Watt to create a final draft following today's discussion; Finance reporting on the forms will be discussed at the June 2017 board meeting; Finance Committee will then fine tune the details and present to board at September 2017 meeting.

**3. Heather Klassen to report on Individual Member meeting that occurred in Winnipeg/Interlake area.**

Nothing to report from Heather Klassen.

**ACTION:** First meeting of Restructure Committee is May 29, 2017; Board to email Deb Melosky, Chair with any comments; Julie Hockley to send out the Committee list to board members.

**4. Board decision to draft questions to be placed on tables at AGM regarding items related to eliciting feedback from members on regional structure, involving individual members, and maintaining/increasing membership.**

May 1, 2017

**ACTION:** Involve the Restructure Committee and Recruitment Committee in planning.

### **ANNOUNCEMENTS**

1. Discussion occurred regarding the group, “100 Women Who Care”; The group meets four times per year and raises money to donate to a charity; they invite three organizations to present at each meeting and choose one to donate to; Ann Mandziuk to provide board members with brochures.
2. Debbie Melosky to circulate to the board members information about an event (A visit to Southwest Manitoba).

### **Adjourn**

**Meeting adjourned at 11:22am**

Julie Hockley, Executive Administrator